

Conejo Valley Unified School District
 Student Support Services
 Multilingual Learners

DISTRICT ENGLISH LANGUAGE ADVISORY COMMITTEE

Minutes

November 29, 2022, 10:00 a.m.- 12 noon

In Person Meeting

<p><u>DELAC Representatives - Present</u> Banyan Elementary – Claudia Oseguera Aspen Elementary – Cesar Flores Conejo Elementary - Blanca Avalos (alternate) EARTHs Elementary – Patricia Mendoza Glendwood Elementary - Angelica Tun (alternate) Ladera Stars Academy – Evelyn Delgado Lang Ranch Elementary - Carolina Prosser (temporary) Madrona Elementary - Rosa Lima Maple Elementary - Lucely Duarte Westlake Elementary – Katrin Bergauer Westlake Hills Elementary – Diana Sarceno Colina Middle School – Carina Pivaral Redwood Middle School - Eulalia Soriano Sequoia Elementary – Evelyn Delgado (substitute) CVHS & TOHS – Helena Krostag WHS - Jorge Mendoza (alternate)</p>	<p><u>Staff</u> Dr. Ricardo Araiza, Director of Multilingual Learners Nancy Moreno, Secretary Susie Stanziano, Senior Office Assistant I Dr. Shanna M. Egans, Assistant Superintendent of Student Support Services</p> <p><u>DELAC Representatives - Not Present</u> Acacia Elementary - Raquel Iñiguez Conejo Elementary – Agustín Santiago Cypress Elementary – Janet Tseng Maple Elementary - Maria Rosales Walnut Elementary – Irene Rodiles Alvarez Weathersfield Elementary - Alma G Molina Valenciana Wildwood Elementary – Dzmitry Akva Los Cerritos Middle School - Sara Oscanoa Sequoia Middle School- Ana Garcia Sycamore Canyon School - Gulnihal Ertugrul Westlake High School – Carolina Vazquez</p> <p><u>Alternate DELAC Rep. - Not Present</u> Acacia Elementary – Carolina Zúñiga (alternate) Glendwood Elementary - Carmen Escalante (alternate) Maple Elementary – Andrea Pinto (alternate) Walnut Elementary - Sara Zamora (alternate) Westlake Hills Elementary – Alejandro Tellez (alternate) Los Cerritos Middle School - Isabel Carrillo (alternate) Redwood Middle School – Patricia Aguirre (alternate) Newbury Park High School – Gisella Stanley (temporary) Westlake High School – Egda Jimenez (alternate)</p>
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I. Opening Provisions

- A. Carina Pivaral, DELAC President, called the meeting to order at 10:11 a.m.
- B. Pledge of Allegiance
- C. Approval of Agenda
- D. Motion to approve the agenda as presented; agenda approved by Evelyn Delgado and seconded by Helena Korstag.

II. Reports

A. District Advisory Committee (DAC) Report - Carina Pivaral shared a report about the DAC meeting.

B. Community Outreach Committee (COC) Report – No report

C. Budget/LCAP Committee Report – No report. Next meeting will be held on December 7th.

D. School Reports (By-laws Article VII, Standing Rules Article II)

- **Acacia** – No report
- **Aspen** – No report
- **Banyan** – No report
- **Conejo** – No report
- **Cypress** – No report
- **EARTHS** –
 - ELAC Updates:
 - Our ELAC meeting was held on November 3rd. We discussed the following:
 - Introduction to ELAC
 - SPSA
 - Book Fair
 - Volunteers
- **Glenwood** – No report
- **Ladera Stars Academy** –
 - ELAC Updates:
 - Our next ELAC meeting will be held on December 5th.

- **Lang Ranch** - No report
- **Madrona** –
 - Updates:
 - The book fair took place from November 2nd to the 10th.
 - Our students continue with Strings, Band and Chorus Classes.
 - “Active shooter” training took place on November 8th. This training was conducted by Ventura County Sheriff Department.
 - SEDAC meeting took place on November 19th.
 - Veterans Day assembly took place on November 10th.
 - Student Spirit took place on November 18th.
 - ELAC Updates:
 - Our next ELAC meeting will be held on December 5th.
- **Maple** –
 - ELAC Updates:
 - Our ELAC meeting took place on October 3rd. We discussed the following:
 - Introduction to ELAC
 - How to access Smores
 - Connecting with parents
 - ELAC Updates:
 - Our next ELAC meeting will be held on January 17th.
- **Sycamore** – No report
- **Walnut** – No report
- **Weathersfield** – No report
- **Westlake Elementary** –
 - Updates:
 - Our annual fundraiser took place on November 18th.
 - ELAC Updates:
 - Our next ELAC will be held on November 30th.
- **Westlake Hills** – No report
- **Wildwood** - No report
- **Colina** –
 - Updates:

- The assistant Principal and ELD teachers meet with our students to discuss progress, barriers and interventions.
 - SRI testing was finalized at our site.
- ELAC Updates:
 - Our next ELAC meeting will be held on December 6th.
- **Los Cerritos** - No report
- **Redwood** –
 - ELAC Updates:
 - Our ELAC meeting took place on November 14th. We discussed the following:
 - ELPAC Testing
 - School Attendance
 - SPSA
- **Sequoia** – No report
- **NPHS** – No report
- **TOHS** –
 - Updates:
 - We provided information about the following:
 - LCAP and how to gain more parent participation in the LCAP survey
 - SPSA
 - SSC
 - We gave out information that included our next meeting date and information on how to prepare our students to attend college.
 - ELAC Updates:
 - Our next ELAC meeting will be held on February 2nd.
- **WHS** – No report
- **CVHS** - No report

D. Public Comments

- A. No public comments.

III. Information/Discussion Items

- A. Information/Presentation: ELlevation Program by Dr. Ricardo Araiza, Director, Multilingual Learners
 - Dr. Araiza gave a presentation and provided information about ELlevation. He also shared the following:
 - What is ELlevation?

- School Year Timeline
- Ellevation Meetings
- Newcomer: Assigning & Reviewing Goals for Newcomers
- Intensive Meeting: At - Risk & LTEL
- RFEP Meeting Progress
- Normative Development Meeting
- Ellevation Monitoring Forms
- RFEP Monitoring Form Sample
- RFEP Candidate Teacher Evaluation Sample
- Normative Development Teacher Evaluation Sample

B. Information/Presentation: Reclassification by Dr. Ricardo Araiza, Director, Multilingual Learners

- Dr. Araiza gave a presentation and provided information about reclassification. He also shared the following:
 - California Department of Education RFEP Criteria
 - 2022-23 Reclassification Chart
 - Assessment of English Language Proficiency: ELPAC
 - Teacher Evaluation
 - Basic Skills Relative to English Proficient Students
 - Parent Consultation
 - RFEP Students in 2021-22 School Year
 - English Learners 2022-23

C. Information/Presentation: Written Parent Communication by Dr. Ricardo Araiza, Director, Multilingual Learners

- Dr. Araiza gave a presentation and provided information about Written Parent Communication. He also shared the following:
 - Parent Letters - ELPAC Testing Notifications
 - Parent Letters through Ellevation
 - Parent Letters for Program Exit

IV. Action Items - General

- None

V. Action Items – Consent

- Review and Approval of October Minutes
- Sonia Avalos made the motion and it was seconded by Evelyn Delgado.

VI. Adjournment

- Next Meeting: January 31, 2023.
- Meeting adjourned at 11:28 a.m.